

SCHOOL IMPROVEMENT PLAN – NEW HAVEN ELEMENTARY SCHOOL

EXECUTIVE SUMMARY

Principal	Nancy Duley
Principal Email	Nancy.Duley@Boone.kyschools.us
School Website	www.newhaven.boone.k12.ky.us
School Address	10854 Highway 42, Union, KY 41091
School Phone	859.384.5325

Plan Approved by Council on March 23, 2006	
Revised Plan Approved by Council on February 27, 2007, May 13, 2008, October 28, 2008	
Prinicpal	Nancy Duley
Teacher	Michael Maschinot
Teacher	Robin Russell
Teacher	Jay Young
Parent	Darci Gressick
Parent	Ellen Lucas
Minority Parent	N/A
Minority Parent	N/A

School Mission Statement
<p>The mission of New Haven Elementary School is to provide an environment where students, parents, teachers and staff are happy, healthy and safe; to stimulate learning; to provide opportunity to achieve individual potential; to encourage problem solving, creativity, and critical thinking; and to develop life-long learners who are responsible citizens to the community.</p>

Planning Process	
Activity	Date(s)
Forming SIP Committees	August 19, 2005
SIP Committee reviewed current CSIP	September 8, 2005
SIP Committees met monthly to analyze student assessment data	October 3, 2005 thru January 31, 2006
Component managers shared assessment results	October 6, 2005
CATS scores analyzed by SBDM	October 18, 2005
Component managers identified areas of concern on CATS	November 3, 2005
CATS scores analyzed by SBDM	November 16, 2005
Component managers continued to identify areas of concern on CATS	December 8, 2005
SBDM reviewed identified areas of concern	December 19, 2005
SIP Committees were trained on the new form and identified priority needs and root causes	January 12, 2006
New SIP format reviewed by SBDM and priority needs and root causes were reviewed based on SIP Committee reports and approved	January 17, 2006
New SIP format, priority needs and root causes were reviewed by all faculty	January 19, 2006
SIP Committee reviewed and completed the goals	February 23, 2006
Goals submitted to Central Office for review	February 28, 2006
SBDM reviewed and approved priority needs, root causes and goals based on SIP Committee reports	March 10, 2006
SBDM reviewed and approved the SIP with the necessary revisions	March 23, 2006
A copy of the SIP was submitted to Central Office for review	March 27, 2006
GAP SBDM Committee met to revise the SIP	January 10, 2007
	January 30, 2007
Revised SIP which includes GAP Component submitted to SBDM for review and community presentation	February 6, 2007
Submitted Revised SIP to SBDM for approval and community presentation	February 27, 2007
A copy of the Revised SIP submitted to Central Office for review	March 2, 2007
Posted Revised SIP on New Haven Elementary Website	March 23, 2007
Revised SIP and Approved by SBDM	May 13, 2008
Posted revised plan on New Haven Elementary Website	May 16, 2008
Revised SIP	October 9, 2008
Submitted 2008-2010 SIP to SBDM for approval	October 28, 2008

Improvement Plan Committee	
Role	Names
Prinicpal	Nancy Duley
Administrators	Sandy Collette
Teachers	All Certified Staff
Classified Staff	Stephanie Guard
Students	
Resource Officer	Mike Jarman

Guidance Counselor	Keli Mason, Jackie Fortner
Council Members	Robin Russell, Michael Maschinot, Jay Young, Darci Gressick, Ellen Lucas
FRC Staff	
District Personnel	Karen Cheser, Krista Decker, Lynn Ledford
Parents	Ellen Lucas, Darci Gressick, New Haven PTA
Business Partners	Meritor, Heritage Bank
Community Representatives	Beef O'Bradys, Snappy Tomato

SCHOOL IMPROVEMENT PLAN – NEW HAVEN ELEMENTARY SCHOOL

COMPONENT 1 – ACADEMIC PERFORMANCE

Component Manager: **Principal**

Date written or revised: February 23, 2006, February 27, 2007 and May 13, 2008, **October 9, 2008**

PRIORITY NEEDS	ROOT CAUSES
1. Open response scores are averaging in the 2-3 range in all content areas.	<ul style="list-style-type: none"> • Students do not consistently use specific content vocabulary in their written responses. • Our staff members have insufficient training on specific assessment tools and programs for classroom assessments and analyzing student work. • Our teachers do not collaborate sufficiently on authentic assessment tasks and analysis of student work.
2. Current technology programs (Compass ELL, Compass, Read, Write, and Gold, Fast Forward, etc.) are not being used effectively with all students.	<ul style="list-style-type: none"> • Student learning paths are not aligned with Scantron scores. • Student progress and monitoring are not consistent. • All teachers are not using designated interventions. • Teachers feel they need more training to sufficiently implement the programs.
3. Best practice instruction including differentiation and collaboration are not being used with all students consistently.	<ul style="list-style-type: none"> • All teachers do not fully possess skills and knowledge of best practices to implement them in their classroom. • Our staff members do not have adequate time to collaborate on best instructional practices. • Necessary resources are not readily available, thus reducing adequate instructional time for teachers.
4. The Free/Reduced Lunch Approved subgroup's Academic Index is 89.4 compared to the Academic Index of the Free/Reduced Lunch Not Approved at 101.9	<ul style="list-style-type: none"> • Extended School Services and enrichment opportunities have been cut due to funding. • Students lack real-life experiences and enrichment. • Students lack an enriched vocabulary which supports the

<p>5. The Disability subgroup's Academic Index is 78.5 compared to the Academic Index of the No Disability subgroup at 102.7</p>	<p>instruction in all core content areas.</p> <ul style="list-style-type: none"> • Common planning is not adequate for the collaborative teachers in general education and special education to design lessons with differentiated instruction. • Teachers lack sufficient training to consistently implement differentiated instruction to meet the needs of all students. • Students lack sufficient hands-on materials in all content areas to address the various learning styles of all students. • Students and non special education staff lack knowledge through training of appropriate use of available accommodations for use during test taking.
GOALS	
<p>AP1. By May, 2009, 65% will score in the 3-4 range on KCCT open response questions.</p> <p>AP2. By May, 2009, 100% of the technology programs will be used effectively to enhance student learning.</p> <p>AP3. By March, 2009, walk through/formative observation data will indicate that 100% of the teachers are using best practice instructional strategies with the focus on differentiation and increased individual student formative assessment.</p> <p>AP4. By October 2009, the gap between Free/Reduced Approved subgroup and Free/Reduced Not Approved subgroup index will be less than 10.0.</p> <p>AP5. By October 2009, the gap between students with Disabilities subgroup and the No Disabilities subgroup index will be less than 10.0.</p>	

COMPONENT 1 – ACADEMIC PERFORMANCE

GOAL AP1: By May, 2009, 65% will score in the 3-4 range on KCCT open response questions.

Activity AP1.A	All staff will attend professional development on designing open response questions and rubrics and attendance will be documented on the sign-in sheet
Point Person	Principal
Timeline/Deadline	August 2009
Cost/Resources Needed (optional)	PD Funds and/or SBDM Funds
Date Completed	

Activity AP1.B	All staff will continue training on how to analyze open response common assessments , rubrics, and student work and attendance will be documented on the sign-in sheet
Point Person	Principal
Timeline/Deadline	August 2009
Cost/Resources Needed (optional)	PD Funds and/or SBDM Funds
Date Completed	

Activity AP1.C	All staff will meet monthly by grade levels or departments to analyze open response questions, rubrics & student responses and recommend appropriate programs with an emphasis on differentiation of instruction which will be documented in the monthly grade level summary of the meetings
Point Person	Team Leaders
Timeline/Deadline	Submit monthly reports to the Principal October 2008 through March 2009
Cost/Resources Needed (optional)	PD Funds and/or SBDM Funds
Date Completed	

Activity AP1.D	All summative assessments will include a minimum of two open response common assessments across the curriculum which will be available for review by Principals and monitored monthly by the Principals
Point Person	Principals
Timeline/Deadline	October 2008– May 2009
Cost/Resources Needed (optional)	
Date Completed	

COMPONENT 1 – ACADEMIC PERFORMANCE

GOAL AP2: By May, 2009, 100% of technology programs will be **used effectively to enhance student learning.**

Activity AP2.A	All staff will attend professional development on technology programs and attendance will be documented on the sign-in sheet
Point Person	Assistant Principal and STC
Timeline/Deadline	August 2009
Cost/Resources	PD Funds, Technology Funds and/or SBDM Funds
Date Completed	

Activity AP2.B	All staff will receive training on how to analyze student assessment scores on technology programs and create current learning pathways to enhance student learning and attendance will be documented on the sign-in sheet
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Point Person	Assistant Principal and STC
Timeline/Deadline	August 2009
Cost/Resources	PD Funds, Technology Funds and/or SBDM Funds
Date Completed	

Activity AP2.C	The opportunity for summer as well as before and/or after school technology programs will be provided for all at risk students and for enrichment and will be monitored by the ESS Coordinator
Point Person	ESS Coordinator
Timeline/Deadline	October 2008-June 2009
Cost/Resources	ESS Funds and/or SBDM Funds
Date Completed	

Activity AP2.D	
Point Person	
Timeline/Deadline	
Cost/Resources	
Date Completed	

COMPONENT 1 – ACADEMIC PERFORMANCE

GOAL AP3: By May, 2009, walk through/formative observation data will indicate that 100% of the teachers are using best practice instructional strategies with the focus on differentiation and increased individual student assessment and collaboration.

Activity AP3.A	All new staff will receive PD on the new 4.1 core content to assure curriculum alignment and effective transition to the Middle School; attendance will be documented on the sign-in sheet
Point Person	Principal and Central Office Consultants
Timeline/Deadline	May 2009
Cost/Resources	PD Funds
Date Completed	

Activity AP3.B	All staff will attend professional development on best practices including collaboration and recommend appropriate instructional materials that address differentiation of instruction with increased individual student assessment; attendance will be documented on their flexible in-service cards, PD evaluation forms submitted to the Principal or Central Office Curriculum Department
Point Person	Principal and Central Office Consultants
Timeline/Deadline	August 2009
Cost/Resources	PD Funds and/or SBDM Funds
Date Completed	

Activity AP3.C	All teachers will collaborate with the GATES teachers to provide enrichment programs and activities documented on lesson plans and will be monitored by the Principals
Point Person	GATES Teacher

Timeline/Deadline	October 2008-May 2009
Cost/Resources	
Date Completed	

Activity AP3.D	All teachers will receive PD on Arts and Humanities 4.1 Core Content and integrate into units documented on units/lesson plans and monitored by the Principals
Point Person	Arts and Humanities Teachers
Timeline/Deadline	August 2009
Cost/Resources	PD Funds
Date Completed	

COMPONENT 1 – ACADEMIC PERFORMANCE

AP4. By October 2009, the gap between Free/Reduced Approved subgroup and Free/Reduced Not Approved subgroup index will be less than 10.0.

Activity AP4.A	The opportunity for summer as well as before and after school technology programs and enrichment programs will be provided for all at risk students and will be monitored by the ESS Coordinator/Teachers.
Point Person	ESS Coordinator/Team Leaders
Timeline/Deadline	August 2009
Cost/Resources	ESS funds and/or SBDM funds
Date Completed	

Activity AP4.B	Write mini grants for ESS funds and/or other grant opportunities to enhance literacy opportunities for at-risk students.
Point Person	ESS Coordinator/Teachers
Timeline/Deadline	October 2007
Cost/Resources	School Activity Funds/District Matching Grant Funds
Date Completed	

Activity AP4.C	Initiate enriched vocabulary instruction for at-risk students
Point Person	Team Leaders/Principal
Timeline/Deadline	August 2007
Cost/Resources	School Activity Funds/SBDM Funds
Date Completed	

Activity AP4.D	All primary staff will receive training and will implement the RTI programs that differentiate instruction
Point Person	District Consultants/Principal/Teachers
Timeline/Deadline	June 2008

Cost/Resources	School Activity Funds/SBDM Funds/District Funds
Date Completed	

COMPONENT 1 – ACADEMIC PERFORMANCE

AP5. By October 2009, the gap between students with Disabilities subgroup and the No Disabilities subgroup **index will be less than 10.0**

Activity AP5.A	Staff training on Differentiation of Instruction and specific student assessment with appropriate interventions
Point Person	Principal/ RTI Resource Teacher/District Consultant
Timeline/Deadline	August 2009
Cost/Resources	School Activity Funds/SBDM Funds/PD Funds
Date Completed	

Activity AP5.B	Increase the opportunity for additional individual student assessment with specific interventions and differentiated instruction
Point Person	Principals
Timeline/Deadline	August 2009
Cost/Resources	
Date Completed	

Activity AP5.C	Training for para-educators to assist in student skill development
Point Person	District Office Curriculum Consultant/Principals
Timeline/Deadline	August 2009
Cost/Resources	General Activity funds
Date Completed	

Activity AP5.D	Increase opportunities for students to have access to instruction that addresses multi modalities including hands-on, and differentiated instruction with collaboration
Point Person	Principals/Team Leaders/ District Consultant
Timeline/Deadline	September 2009
Cost/Resources	General Activity funds/SBDM Funds
Date Completed	

Activity AP5.E	Intentional training and practice for para educators on appropriate use of available accommodations for test taking
Point Person	School Assessment Coordinator/Special Education Teachers
Timeline/Deadline	August 2009
Cost/Resources	General Activity funds/SBDM Funds

Date Completed	
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SCHOOL IMPROVEMENT PLAN – NEW HAVEN ELEMENTARY SCHOOL

COMPONENT 2 – LEARNING ENVIRONMENT

Component Manager: Assistant Principal

Date written or revised: Feb. 23, 2006, Feb. 27, 2007, **October 9, 2008**

PRIORITY NEEDS	ROOT CAUSES
<p>1. Parents complain that communication about student progress and school activities is not adequate.</p>	<ul style="list-style-type: none"> • Only some teachers have web sites and send home weekly news letters. • Information sent home with the students does not always reach the parents.
<p>2. Percentage of students being referred for out of classroom discipline demonstrates that the current school wide discipline plan is not meeting all student needs.</p>	<ul style="list-style-type: none"> • Current discipline plan doesn't clearly designate which offenses should be handled by in classroom discipline and which need intervention from the administration • Our school discipline plan is not adequately developed, understood, and implemented.
GOALS	
<p>LE1. By spring of 2009, 75% of parents will indicate satisfaction with school communication via climate survey.</p> <p>LE2. By September 2009, 100% of the staff, students, and parents will know, understand, and follow the school-wide discipline plan</p>	

COMPONENT 2 – LEARNING ENVIRONMENT

GOAL LE1: By the spring of 2009, 75% of parents will indicate satisfaction with school communication and school safety via climate survey

Activity LE1.A	All staff will receive PD on implementation on school wide communication tools. Attendance will be documented by sign-in sheets.
Point Person	Assistant Principal
Timeline/Deadline	June 2009
Cost/Resources Needed (optional)	SBDM Funds
Date Completed	

Activity LE1.B	All staff will increase communication with parents and students through daily use of school approved communication tools. Communication will be reflected on the tools such as agendas, teacher newsletters, parent meetings and emails. This will be reviewed during teacher post-observations by the evaluator.
Point Person	Principals
Timeline/Deadline	May 2009
Cost/Resources Needed (optional)	SBDM Funds
Date Completed	

Activity LE1.C	All staff will participate in PD for Conflict Resolution, peer mediation, peacemaking, life skills, life-long guidelines and implement those practices (i.e. ITI, Conflict Resolution). Attendance will be documented through sign-in sheets and implementation will be documented on lesson plans. This will be reviewed at teacher post-observation conferences by the evaluators.
Point Person	Assistant Principal
Timeline/Deadline	August 2009
Cost/Resources Needed (optional)	PD Funds and SBDM Funds

Date Completed	
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SCHOOL IMPROVEMENT PLAN – NEW HAVEN ELEMENTARY SCHOOL

COMPONENT 3 – EFFICIENCY

Component Manager: Principals

Date written or revised: Feb. 23, 2006 and Feb. 27, 2007, **October 9, 2008**

PRIORITY NEEDS	ROOT CAUSES
<p>The present organizational structure and resources do not provide adequate amount of time to plan for differentiation of instruction to improve student performance and analysis of student assessment data</p> <p>All students do not attend school consistently thus reducing the amount of direct instruction from the staff and student participation</p>	<ul style="list-style-type: none"> • Teachers at each grade level do not have sufficient common planning to collaborate on best practices and analyze student assessment data. • Some students are not consistently in attendance at school and thus do not receive the same number of minutes of instruction per year as other students.
GOALS	
<p>E1. By December of 2009, 100% of grade levels/departments will have increased time to plan for differentiation of instruction and analyze data to improve student performance</p> <p>E2. By May 2009, the average annual attendance for New Haven Elementary will be 96% or greater</p>	

COMPONENT 3 -- EFFICIENCY

GOAL E1: By **December** of **2009**, 100% of grade levels/departments will have **increased** time to plan for differentiation of instruction and **analyze data to improve student performance**

Activity E1.A	The administration will accommodate increased planning time for grade level/department teachers to analyze student assessment data and review program options , as well as implement differentiation strategies. This will be documented on the school master calendar and lesson/unit plans.
Point Person	Assistant Principal/ Principal
Timeline/Deadline	October 2009
Cost/Resources Needed (optional)	
Date Completed	

Activity E1.B	The Principals will provide sufficient opportunity for vertical team planning to analyze student data and align curriculum. This will be documented on the teacher PD evaluation form which will be submitted to Central Office Curriculum Department.
Point Person	Principal
Timeline/Deadline	October 2009
Cost/Resources Needed (optional)	PD Funds and SBDM Funds
Date Completed	

Activity E1.C	The Principals will continue to work with the central office student service department (DPP) to ensure that all students are attending school on a consistent basis by making home contacts and referring parents to the court system when warranted as indicted by the county/SBDM policies and procedures on attendance and continue with school attendance awards and activities
Point Person	Assistant Principal
Timeline/Deadline	May 2009
Cost/Resources Needed (optional)	District General Funds and New Haven General Funds
Date Completed	

Activity E1.D	
Point Person	
Timeline/Deadline	
Cost/Resources Needed (optional)	
Date Completed	

